



JAGANNATH BAROOAH COLLEGE
(Autonomous)
(Established: 1930)

From: *Dr. Utpal Jyoti Mahanta*, M.Sc., Ph.D., Principal
Ref.: JBC/Est/Misc/2025/35

Date: 30-06-2025


NOTICE INVITING TENDER FOR RUNNING THE CANTEENS (MAIN CAMPUS & COMMERCE CAMPUS) OF JAGANNATH BAROOAH COLLEGE (AUTONOMOUS), JORHAT, ASSAM

Sealed tenders are invited from reputed agencies, vendor either by themselves or as a joint venture having capacity to run two College Canteens, one in the main College campus and one in the Commerce campus with suitable trained manpower for the Jagannath Barooah College (Autonomous), Jorhat, Assam, Pin. 785001 on contract basis for a period of 01 (one) year.

Last date for submission/receipt of tender (s) is 17/07/2025 at 14.00 hrs. and will be opened by the Canteen Committee in the presence of intending bidders or their authorized representatives who wish to be present on the same day at 15.00 Hrs. in the Office of Principal, Jagannath Barooah College (Autonomous). In case, any holiday on the day of opening, the tenders will be opened on the next working day at the same time but the tender box will be sealed on same day and time, as scheduled above. The tenders received after the above said scheduled date and time will not be considered. No tender by FAX, Email will be entertained.

Earnest Money: Rs. 3000/- (Rupees three thousand only) to be paid digitally to the Following Account:
Name: Principal, J.B. College, Jorhat.


A/C No. 10638564174
IFSC Code: SBIN0000104
Bank: State Bank of India
Branch: Jorhat.


(Dr. Utpal Jyoti Mahanta)
Principal

Principal
J. B. College, Jorhat

Copy to:

1. Coordinator, Canteen Committee, J. B. College for necessary action.
2. Coordinator, Website Update Committee for publication.
3. Office file.


(Dr. Utpal Jyoti Mahanta)
Principal

Principal
J. B. College, Jorhat

ANNEXURE - I
TENDER FORM TO BE SUBMITTED BY THE TENDERERS

1. Name of the Firm:.....
2. Address:
3. Contact No.
4. Registration/License No
(Copy of the license issued by the concerned authority or registration certificate of his/her catering service and/or copy of the letter pad or bill book may be enclosed)
5. PAN No.....(Copy to be Enclosed)
6. GST No. (Optional).....(Copy to be Enclosed)
7. Year of establishment.....
8. Contracts executed till date (Experience)
(Nature thereof): Govt./ Semi-Govt/ Private
Please give details of contracts executed in a separate sheet along with documentary proof if any thereof.

i)
ii)
iii)
9. Present assignment in hand: Govt/Semi. Govt/ Private.
i)
ii)
iii)
10. Earnest Money: Transaction ID.....dated:.....

All the items and conditions as mentioned in the Tender Form are true to the best of my knowledge and belief. I shall be responsible for any misinformation if any provided by me in the format.

Place:

Date:

Signature of the Tenderer with stamp.

ANNEXUIRE- II

TERMS AND CONDITIONS OF CONTRACT FOR RUNNING CANTEENS IN J. B. COLLEGE, JORHAT, ASSAM, 785001. (Enclose this document along with the tender papers)

1. All the food items listed in Annexure-III must be quoted failing to which tender shall be rejected.
2. The agreement shall be valid for a period of 1 year.
3. The vendor(s) shall sign a formal Agreement on a non-judicial stamp paper worth Rs. 100/- (at his/her cost) within seven days from award of the work.
4. The contractor must supply all the items listed in annexure-III. However it is his/her choice to provide more items in addition to the items listed in annexure-III but before going to provide those items he/she must approve the items to be sold in the canteen from the principal of the institution.
5. The contractor should maintain proper hygiene of the items and the utensils to be used in cooking and serving the food items. In case of any food poisoning or contamination the contractor will be held fully responsible.
6. The contractor will employ an adequate number of staff in order to maintain efficiency.
7. All persons engaged by the contractor shall be the contractor's own employees and they will claim no privileges from PRINCIPAL, J. B. College. The contractor will be directly responsible for the administration of his employees as regards general discipline and courteous behaviour.
8. The college shall provide the basic amenities like running water and electricity, basin and the room for canteen along with the service table and chair for students and staff. Cost of periodical maintenance of the Canteen building will be borne by the College Authority. However, any damage to the existing structure and/or facilities caused by the party/parties under contract will have to be compensated.
9. No rent for the canteen will be charged from the vendor but electricity bill shall have to be paid at the end of every month as per the use of the power. Inability to pay electricity bill regularly shall lead to the termination of contract immediately.
10. The contractor shall have to furnish the statement showing the names and wages of all the employees to be engaged for the canteen. Any addition/deletion must be communicated to the head of the institution.
11. The canteen management committee nominated by the principal may visit the canteen for the purpose of inspection and testing with a view to maintain the quality of items and serving plates and utensils used for cooking. Their satisfactory remark will be a key note for consideration of extension of the period of existing vendors.
12. Security deposit: The successful contractor will deposit a sum of Rs. 5000/- (Rupees five thousands only) which will be refunded to the contractor on completion of contract. The security deposit will bear no interest.

13. In case of any dispute the decision of the Principal, J.B. College, Jorhat will be final and binding on the contractor.
14. The vendor preferably should have work experience of at least 6 months in catering or running of canteen or any other restaurant.
15. All oils, butter, spices and other edible items must be ISI/Agmark approved.
16. All packaged food like chips/biscuits/cakes, liquid beverages, desserts etc to be sold as per MRP only.
17. **There will be periodic inspection to verify the overall condition of the Canteen by the members of the Jagannath Barooah College (Autonomous) Canteen Committee and if found unsatisfactory the agreement with the vendor shall be terminated with immediate effect.**
18. The Principal, J.B. College is not bound to offer the bid to the lowest bidder.

The terms and conditions mentioned above are accepted to me.

Witnesses

1.

2.

Signature of contractor

ANNEXURE -III

Rate offered by the contractor to the food items listed below.

Contractor quotation No.....Date:.....

Quotation for: J. B. College Main Campus/ J. B. College Commerce Campus (Put a tick mark on appropriate place)

List of Food Items

SN	Food Items	Quoted Price
1	Samosa	
2	kachori	
3	Gajja/ khaja/ Lang	
4	Khurma	
5	Rasgulla/Lalmuhan	
6	Kalakaan	
7	Cake	
8	Bundia/Bhujia (Per Plate)	
9	Dana Khurma (Per Plate)	
10	Black Tea (standard)	
11	Black Tea (special)	
12	Milk Tea (standard)	
13	Milk Tea (special)	
14	Packaged snacks: bhujia, mixture, biscuits etc on MRP	YES/NO (chose any one option)
15	All refrigerated items: fruit juice (e.g paper boat, tropicana) Cold beverages: frooti/maaza/pepsi/coke/miranda sprite, Misti dahi/amul .kool/lassi etc. on MRP	YES/NO (chose any one option)
16	Veg. Roll	
17	Egg Roll	
18	Paneer Roll	
19	Chicken Roll	
20	Veg. Noodles	
21	Egg. Noodles	
22	Chicken Noodles	
23	Puri Sabji: (4 nos. of puri, dal and fried sabji with chutney)	
24	Plain roti: (3 nos. of roti, dal and fried sabji with chutney)	
25	Chicken per plate for roti/puri.	
26	Omelet per plate for roti/puri	
27	Veg. Rice Thali (quality rice, dal, 2 sabji, salad)	
28	Chicken per plate for Rice Thali	
29	Mutton per plate for Rice Thali	

30	Fish per plate for Rice Thali	
31	Paneer per plate for Rice Thali	
32	Veg. Fried Rice	
33	Egg. Fried Rice	
34	Chicken Fried Rice	
35	Water Bottle: Bisleri/ Kinley/ Tata/Ocean water/Coconut water on MRP	YES/NO (chosed any one option)
36	Ordered foods other than listed items (Take away/ party in the college premises) Price shall be fixed by mutual discussion between the vendor and the buyer.	YES/NO (chosed any one option)

Signature of contractor

Name: