

SHORT NOTICE INVITING QUOTATION

Ref. No. JBC/Tender/2024/01

Date: 30/10/2024

Sealed Quotations are invited from eligible Printing Presses for the printing of our Annual College Magazine on or before Nov. 04, 2024 up to 1:00 PM. Bids will be opened on the same day at 3:00 PM. Quotations may be submitted in the drop box kept in the Office of the Principal during College working hours.

Eligibility Criteria: Bidders should furnish valid copies of the following documents.

1. Trade licence
2. PAN Card
3. GST Registration
4. Sample paper for printing B&W, Coloured and Cover page.

Specifications of the proposed College magazine:

Quantity: 1200

Format: 1/8 Double Demy

Total Pages: 300

Black & White Pages: 276

Paper Quality (for B&W pages): Natural paper (80 GSM)

Coloured Pages: 24

Paper Quality (for Coloured pages): 130 GSM

Cover page: Mat laminated with 250 GSM paper

Binding type: Perfect bound

Submission Guidelines:

1. Quotations must be submitted in a sealed envelope marked "Quotation for College Magazine Printing" by 1:00 PM of Nov. 04, 2024.
2. Quotations should include all inclusive, detailed breakdown of costs.
3. Past work samples or references from previous clients are encouraged.

Successful bidder has to submit a security deposit amounting to 1% of the Contract value, which will be returned post timely delivery of the Magazine. Please note that SD money will be forfeited if timely delivery is not achieved.

Contact Information:

For any queries, please contact:

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